

Chesterton School Association

Minutes of the SA Meeting

Friday 24th February 2017- 3:30pm Beech Class

		<u>Action</u>
1	<p><u>Attendees:</u> Laura Summers, Vanessa Johnson, Becky Mew, Gemma Haynes, Miss Jones, Annie Dallas, Helen Marchetti, Cath Norman, Abigail Grenfell</p> <p><u>Apologies:</u></p>	
2	<p><u>Financial Update</u></p> <p>Due to staging having to be hired at a cost of £384.00 and £22 for Insurance – this will be taken out of the Panto profits and with current ticket sales we are looking to make a profit of £781</p>	
3	<p><u>Past Events</u></p> <p><u>Bardwell Cake Sale</u> Went well and raised £192.</p> <p><u>New Year Disco</u> Disco went really well and made £318.11</p> <p>Miss Jones raised a concern that some of the parent helpers were taking videos and photos at the disco which is not allowed at these type of events –only those videos/photos taken by the school are allowed.</p> <p>A Do’s and Don’ts list to be drawn up and given to parent helpers to prevent this in future.</p>	LS / MJ
4	<p><u>Forthcoming Events</u></p> <p><u>Panto</u> Tickets sold for far are 42 for Friday night, 65 for Saturday day and 99 for Saturday night. Publicity for panto – one and half pages of ad space left – silent auction has been included and it was suggested that a word search for the children to be added. Front cover is now sorted – Mr Horner to proof the programme. Send an email out saying tickets going fast and to buy your tickets quickly before they sell out. Bar: all stock from bookers Tuck: 2 boxes of crisps to be purchased – no Haribos needed as we have plenty Helpers – 3 per night for bar/raffle plus 2 people on the door.</p> <ul style="list-style-type: none"> • Fri PM Vanessa (for a bit) • Sat AM Laura Summer, Gemma Haynes • Sat PM Helen Marchetti, Abigail Grenfell, Annie Dallas 	<p>BM/LS</p> <p>LS</p> <p>AG</p> <p>VJ</p>

	<p>Vanessa is happy to help on Friday for a while but would like to watch the performance as purchased tickets and not work all evening like last year Photos to be taken by SA committee where possible for Miss Jones Email to be sent out to parents asking for extra help. Floats – raffle and bar Licence has been obtained – need to display it Laura to give Abs a list of all the drinks in stock Gemma to check what costs were incurred for last year’s drinks. VJ to produce a bar price list</p> <p><u>Silent Auction</u> Light supper – Helen will check number nearer the time to work out what we need with Abs to purchase 7 ticket sold so far Capacity of hall is 110 – cost is currently £10 per hour but Helen will negotiate with him. Helen when get the keys in the afternoon. Leaflet drop and poster all done – post on Facebook the once panto is over Flyer for the book bag to go out on the Monday 6 March Vanessa to put poster up in Bucknell (Becky please can you provide 3 or 4 for Vanessa) Laura to speak to Millie Miles for crockery / cutlery Floats – do be discussed nearer the time and helpers Lucky ticket – adult bottle of bubbly and child – Mrs Thorne surprise (Miss Jones)</p>	<p>All LS/Office GH VJ LS/AG GH VJ</p> <p>HM/AG</p> <p>HM</p> <p>BM VJ / BM</p> <p>LS GH MJ</p>
<p>5</p>	<p><u>Future Events</u></p> <p><u>Easter Eggs – 7th April</u> Laura is in control of this – check we have alternatives for those who have special dietary requirements.</p> <p><u>Bags for Schools – Friday 5th May</u> Laura all sorted</p> <p><u>Film Night – Friday 12th May</u> BFG film – Laura to get ticket from Roald Dahl Museum</p> <p><u>End of Year Books – July</u> Laura has this in hand</p> <p><u>Family Sports Evening</u> It was decided that this is not well supported.</p> <p><u>Summer Fayre – 10th June</u> This date needs to move due to half term – Miss Jones to discuss with Mr Horner to find a different date.</p> <p><u>Year End Summer Party – Friday 14th July</u> Disco booked - £90 on the night</p>	<p>LS</p> <p>LS</p> <p>MJ / MH</p>

	<p><u>Break the Rules Day</u> Miss Jones to get a date in June from Mr Horner for this event.</p>	MJ / MH
6	<p><u>A.O.B.</u></p> <p><u>TerraCycle</u> Vanessa will look into this to see if it worth us doing.</p> <p><u>AGM Date</u> It was decided by all to move the AGM to October</p> <p><u>100 Club – May</u> Review in April</p> <p><u>Tesco Blue Token Charity</u> Gemma to put the school on the waiting list.</p> <p><u>100K Cycle Ride 9th /10th June</u> Annie Dallas is doing a 100k night ride in June in London. Annie along with Edward’s help would like the money raised to be shared between Royal Brompton and Harefield Hospital and Chesterton CE Primary School. It was suggested that may be Edward could help with the “Break the Rules Day” in order to raise some money. There will also be two competitions for Lower and Upper school where pupils can guess the time Annie completes the 100k. Annie will organise two separate prizes for the winner. Cost per entry to be discussed.</p>	<p>VJ</p> <p>GH</p> <p>AD</p>
7	<p><u>Date of Next Meeting</u></p> <p>Friday 28th April – 3.30pm Beech Class</p>	