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Headteacher: Mr Iain Horner

20<sup>th</sup> March 2024

## RE: Culmington Manor Residential 25<sup>th</sup> – 27<sup>th</sup> March 2024 Final Reminders

Dear Parents and Carers,

As our Year 3 and 4 residential to Culmington Manor is only a few days away, we thought we would send you a few reminders and another list of the things you will need to pack.

- **Parental Consent Forms and any medical forms** should have been returned to school. If you have any outstanding forms, please return these as soon as possible.
- If your child needs medication for the trip, please ensure that you give us your in-date medication (with prescription if appropriate) on **Monday** morning before we depart. Details about this medication should have been included on your **Administering Medication form**. If you would like us to take the medication that we hold in school, please ensure that you check these are in-date prior to Monday.
- We will be leaving school mid-morning on Monday 25<sup>th</sup> March. Children need to come to school at the **usual time**. Luggage can be **dropped off in the hall**, where it will stay until the coach is loaded.
- We are scheduled to return to school at approximately **3.30pm on Wednesday 27<sup>th</sup> March** – if we are delayed, we will contact parents via email. When we arrive back, we will take the children into school and then they will be released onto the playground in the usual way. This allows us to ensure that all children go to the appropriate person. Parents will be able to collect luggage once it has been unloaded from the coach.
- We will post news updates on the school website throughout our stay. However, please be aware that our days will be very busy and so updates are not likely to appear until the evenings or the following morning, and they may be very brief.
- We will contact you either directly, or through the School Office, in the case of any injury or concern with your child.
- If you need to contact us in the event of an emergency during the visit, please do so through the school office, if it is during working hours. If you need to contact us out-of-hours, please use the emergency number for Culmington and speak to the duty instructor. The number is: **01584 861333**. Please remember that this is strictly for **emergencies only**.

### What To Bring:

- Your child will need a **packed lunch** for Monday. Please ensure that it is in a named plastic bag and ensure that all contents are disposable (preferably recyclable), so that we don't need to carry around empty containers.
- Children should also bring their usual **water bottle** so that we can refill it during our stay.
- Children may bring something for the journey, such as a card game, note book etc.

- Children will need a **named rucksack** for the journey both to and from Culmington Manor
- Luggage is restricted to **one case / large bag**, plus **one piece of hand luggage**. Please remember that space in the bedrooms very is limited, so please avoid unnecessarily large luggage where possible.
- Please make sure that your child has plenty of **spare clothing** in case they get messy during activities!
- We recommend that you **don't pack their 'best' clothes**, so please include items that are older and that you don't mind getting a bit dirty.
- It is also helpful if your child packs their bag with you, so that they are aware of what they have and it will also be some practice for when they are packing for our return!
- A **dirty washing bag** (a bin liner will do!) will be very useful and we will encourage the children to keep their dirty washing and clean clothing separate.
- Please take account of the weather forecast nearer the time and send your child with **weather-appropriate clothing**, including sun hats/sun screen if necessary. Warm coats (and possibly hats and gloves) will still be needed for evening activities, when the temperatures can drop considerably.
- Bedding is not included for our stay, so children will need to bring a **sleeping bag and a pillow with a clean pillowcase**.
- They will also need to bring **two towels**. One will be for **washing** and the second one will be for in case of getting wet during activities. This should be packed along with a plastic bag and a change of clothing that we can take along to activities when needed.
- Please also pack a '**comfort item**' (such as a teddy) if required.
- **Please DO NOT send any electrical items, such as cameras, mobile phones, tablets or games consoles.**
- **No sweets / snacks.**
- All items packed must be **clearly labelled** with your child's name.
- Children should wear comfortable clothing and footwear, as well as a coat appropriate for the weather on the day. Shoes or trainers suitable for walking, (no sandals or open toe or backless shoes) should be worn.
- Pyjamas / nightwear
- Flannel / soap / shower gel
- Tooth brush and toothpaste
- Shampoo / Conditioner / Hairbrush / Hair ties for long hair.
- Clothes for Day 2 and 3: comfortable outdoor clothes including:
  - 3 pairs of long trousers, leggings or jogging bottoms (not jeans)
  - 2 t-shirts and 2 long-sleeved t-shirts
  - 2 warm jumpers
  - 4 sets of underwear and socks
  - Waterproof boots for wet weather / messy activities (not wellies)
  - Outdoor trainers for dry weather
  - Indoor trainers for indoor activities
  - Waterproof coat and warm hat / gloves
  - Waterproof trousers
  - Slippers / Dressing gown or cosy jumper for bedtime
  - Bedtime reading book
  - Torch

Should you have any concerns or questions, or if there is anything that you would like to discuss, please contact us via the School Office.

Yours sincerely,

Mrs Salter, Miss Crockett and Miss Hawtin